



## **JOB POSTING**

### **ASSISTANT TECHNICAL DIRECTOR**

**11 weeks, June – August 2020**

***Can be combined with Scenic Carpenter contract for the right candidate.***

**Potential for future full-time, permanent employment**

**SUBMISSION DEADLINE: January 3, 2020**

**APPLY TO: [festival.antigonish.theatre@gmail.com](mailto:festival.antigonish.theatre@gmail.com) with subject heading "Production 2020"**

The Assistant Technical Director is an integral member of the production team and reports to the Production Manager/Technical Director.

#### **Responsibilities include, but are not limited to:**

- Repair and maintain the equipment and fixtures of the theatre
- Provide necessary services for each show as Head Technician/Electrician and maintain the show in conjunction with the Stage Manager
- Participate and assist during tech week
- Supervise and participate in all set-ups, strikes, and flips.
- Upkeep of sets as necessary throughout the summer
- Assist with heavy lifting
- Be responsible for health and safety issues and address any emergencies during shows or when PM is absent during rehearsals

#### **Sound**

- Produce and execute sound effects, designs, and preshow music in collaboration with the director and Stage Manager
- Program Q-lab
- Maintain theatre intercom system

#### **Lighting**

- Hang and focus lights for the season
- Assist lighting designer as required
- Run the lighting board for all performances
- Before each performance, ensure that all technical elements are in place and in working order and advise SM of any concerns.



### **Administration**

- Maintain a clean, safe and secure working environment including performing minor repairs to theatre equipment and tools in consultation with PM/TD
- Report any accidents/incidents immediately, as per protocols outlined by PM/TD
- Maintain appropriate first-aid kits
- Ensure a professional, pleasant working environment
- Abide by company rules and policies

### **COMPENSATION: \$700-\$750/week, commensurate with experience**

Work hours vary based on production needs and schedule requirements. Some tech week scheduling may require unusual working hours. Flexibility is recommended.

Festival Antigonish Summer Theatre is a category F professional repertory company in Nova Scotia. We are located in the 220 seat Bauer Theatre on the campus of Saint Francis Xavier University. Festival Antigonish is an equal opportunity employer and we encourage applicants from diverse backgrounds. While all applications are considered, only those selected for an interview will be contacted.