



OPEN STAGE

A Community Performing Arts Festival

SUBMISSION FORM 2023

FESTIVAL DATES

Friday March 10 + Saturday March 11, 2023

Deadline for submissions: February 10, 2023

Please complete registration, include a copy of the script (if relevant) and email to irisk@stfx.ca or drop it off at the Bauer Theatre, Production Office.

Name of group (or individual)

Name of primary contact.....

Phone.....Email.....

Title of Performance.....

Type of Performance.....
(i.e. theatre, dance, clowning etc.)

Author/Creator.....

Expected Running Time (must be 30 minutes or less).....
Note: You are responsible for permission and royalties as required.

Preferred date of PERFORMANCE (please circle): Fri. March 10 Sat. March 11
(Every effort will be made to accommodate your preferences, but we cannot make a guarantee.)

TECH/ DRESS rehearsals will be assigned on Sat. March 4 or Sun. March 5
Please circle preferred TECH and DRESS Rehearsal date.
(Every effort will be made to accommodate your preferences, but we cannot make a guarantee.)

Do you need rehearsal space? Yes..... No

If you have any questions, please contact Ingrid Risk [at irisk@stfx.ca](mailto:irisk@stfx.ca) or
Briana Lynch at breezybritanica@gmail.com

PROGRAM and MEDIA INFO

PLEASE GIVE US A SHORT SYNOPSIS OF THE PERFORMANCE PIECE.

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PLEASE GIVE US A SHORT DESCRIPTION ABOUT YOU/YOUR GROUP

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COMPANY LIST AND THEIR ROLES

(Please include everyone involved, performers, directors, choreographers, stage crew, etc.)

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IMPORTANT FESTIVAL INFO

REHEARSALS

- Limited rehearsal space will be available at the St. F.X. Chapel Auditorium. An online sign-up link will be made available to you once you have submitted a registration form.
- The Bauer stage will only be available for very limited rehearsal hours two weeks prior to the festival.

TECH and DRESS REHEARSALS - Saturday March 4 and Sunday March 5

- Each group will have one tech/dress rehearsal onstage at the Bauer, the weekend before the Festival. This rehearsal is for setting lighting and sound levels and for running a full dress rehearsal. All cast, sound operator and stage crew should be present for this rehearsal, as well as, ALL costumes, props, set pieces, etc.

SOUND

- If you are using recorded sound you must supply your own sound operator.
- All of our sound is now digital. Please come with sound files on a jump drive. To save rehearsal time during tech, please arrange a time with Ingrid to load sound files prior to tech rehearsal.

STAGE CREW

- Each group is responsible for setting up and clearing their own performance pieces. This should take LESS than 5 minutes. Please bring adequate stage crew to help with your set up.

SET and PROPS

- Limited Props and Furniture are available to borrow. Contact irisk@stfx.ca
- All props and furniture must be signed out.
- No props or furniture may be removed from the Bauer without prior permission
- Groups must be prepared to share with other groups
- All borrowed props and furniture must be returned and put away by Tuesday March 14
- All personal props and furniture must be removed from the Bauer by Tuesday March 14

COSTUME

- Limited costumes are available to borrow Contact irisk@stfx.ca or Martha Palmer
- All costumes must be signed out